



# Transforming Meetings® into a Thinking Environment®

The 2-day programme teaches groups how to use the meeting structure of a Thinking Environment® to engage each person's mind fully; to produce respectful, robust discussion, to make compelling presentations and to make decisions of exceptional quality.

*"The quality of all our doing depends on the quality of the thinking we do first." - Nancy Kline*

## DESCRIPTION:

People in organisations spend more than two-thirds of their time in meetings. Leading productive meetings and ensuring the contribution of everyone has, therefore, become a serious responsibility for a leader.

Teams learn how to use the meeting structure of a Thinking Environment® to engage each person fully, to generate their finest thinking, to encourage respectful, robust discussion leading to decision making of exceptional quality.

The Application includes practice in a real time business meeting, achieving concrete business results.

## OUTCOMES:

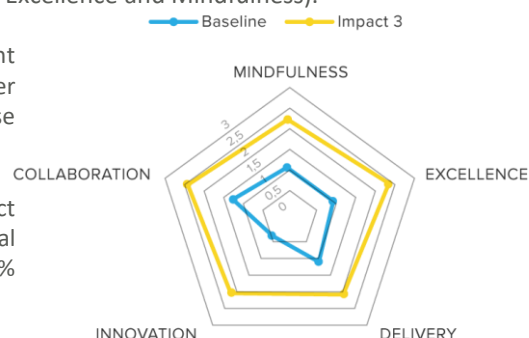
- To apply the Ten Components of a Thinking Environment® to the step by step running of meetings.
- To use the 'Building Block Applications' of Thinking Pairs, Dialogue, Open discussion and Rounds in a real time and relevant Transformed Meeting.
- To craft Agenda Questions.
- To experience impressive levels of engagement of each person in the meeting.
- To learn how to shorten meetings and produce better results.
- To understand how to use the process of Council as a problem-solving solution for a group or team.

## TRANSFORMING MEETINGS ASSESSMENT:

An online meeting diagnostic that graphically identifies strengths and weaknesses across each of the factors that drives successful meetings (Collaboration, Innovation, Delivery, Excellence and Mindfulness).

A post-intervention impact assessment is completed to measure the transfer of learning and impact across these factors.

The spider-graph represents the impact within one of our clients with a total average across the factors of 115% impact.



## BENEFITS OF THE WORKSHOP

- More time
- Better decisions faster
- More ideas and innovation
- Courage to think at the cutting edge
- Greater involvement and engagement by everyone
- Greater commitment to decisions
- Trust among group members
- Ease in moving through conflict
- Improved relationships
- Measurable positive impact on the organisations KPI's
- Productive, inspiring, enjoyable meetings
- Ease in completing agendas

## WHAT PARTICIPANTS SAY:

*"Thank you, CreateConsulting. I really enjoyed the workshop and I look forward to implementing new Transforming Meeting insights at work."*

**Angelique Benjamin, Project Manager,**  
**Standard Bank**

*"So much time is spent in meetings, but no one ever teaches you how to run a good meeting. I have run meetings for twenty years, and it's great to have a toolkit to ensure I can run an effective meeting. This programme had the right amount of time spent on each topic.*

*Building on the knowledge and linking it all back to reality and performance was excellent"*

**Lisa Linfield, Wealth Manager:**  
**Southern Pride Wealth**

